

What should I expect at today's exam?

After completing all necessary paperwork, you will be given a brief tour of our office and then escorted into an exam room by one of our team members. Once in the exam room, you will be asked to wear a gown so that the doctor can fully evaluate your spine and nervous system.

We will conduct a thorough health history, consultation and examination to see if you are a candidate for chiropractic care. In addition, the doctor may conduct several specialized exams depending on your case. If the doctor feels you may benefit from care, he will recommend X-rays to confirm the presence of subluxation. *To see is to know and not to see is, ultimately, a guess. The doctor will not guess with your health.*

Following the completion of your exam, you will be asked to schedule a follow up appointment where the doctor will review the findings of your evaluation. We strongly recommend that a spouse or significant other be present at your follow-up report.

It is our intention to exceed your expectation and provide you with the highest quality of service and Chiropractic care.

Our objective:

The objective of our practice is to improve the health and well-being of the spine and nervous system. We accomplish this by locating, analyzing, and correcting subluxations (spinal misalignments). These spinal subluxations create damage to the vertebrae resulting in disc, joint, muscle, and nerve injury. The extent of injury, identified as a Phase of Subluxation Degeneration, is determined by the Initial Chiropractic Exam and is discussed at the "Report of Findings" visit.

Our mission is to revolutionize our community's health outcomes, pediatric development, and expression of life

Insurance

We are a non-participating provider for all insurance networks. If your insurance plan has out of network benefits, we will be happy to provide you with all of the necessary paperwork for your reimbursement. We do require payment at the time of service. We feel strongly that patient care should be based on clinical need and not insurance limits.

Chiropractic Service Fees

Consultation	no charge	Adjustment	57
Initial Exam	75-250	Extremity Adjustment	57
X rays	50-150	Nutritional Consult	57
EMG	100	Exercise Consult	57
Progress Exam	100		

Child's Health History

CHILD'S PERSONAL DATA

Today's Date: _____

Name: _____

Age: _____ Date of Birth: _____ Gender: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Names & Ages of Siblings: _____

Parent A	Parent B
Name: _____	Name: _____
Home phone: (_____) _____	Home phone: (_____) _____
Cell phone: (_____) _____	Cell phone: (_____) _____
Employer: _____	Employer: _____
E-mail: _____	E-mail: _____

Whom may we thank for referring you to our office? _____

REASON FOR SEEKING CHIROPRACTIC CARE

What concerns do you feel Chiropractic Solutions can address for your child?

Please indicate below how these concerns are affecting your child's quality of life. (Circle all that apply)

- | | | |
|---------------|-----------------|-----------------|
| School | Exercise/Sports | Walking |
| Playing | Sleep | Attention/Focus |
| Communication | Eating | Daily Routine |

Other: _____

Have you consulted or do you regularly consult any of the following providers for your child?

Check all that apply

<input type="checkbox"/> Naturopath	<input type="checkbox"/> Acupuncturist	<input type="checkbox"/> Homeopath
<input type="checkbox"/> Psychotherapist	<input type="checkbox"/> Massage Therapist	<input type="checkbox"/> Other

Reason: _____

Health, Vitality and Chiropractic Care

The primary system in the body which coordinates health is the nerve system. The vertebrae, bones of the spinal column, surround and protect the delicate nerve system. Injury to the spine and nerve system is a condition called vertebral subluxation. Vertebral subluxation results in nerve malfunction due to vertebral/spinal misalignment. Vertebral subluxations can have physical, emotional, and chemical causes and effects.

The information below helps the chiropractor see the types of PHYSICAL, CHEMICAL & EMOTIONAL stresses your child has been subjected to; how they may relate to his/her present spinal, nerve and health status and whether they may have played a part in creating vertebral subluxations.

PREGNANCY & BIRTH

The birth process can be traumatic to a baby's spine and cause interference to the nervous system

During pregnancy did the mother:

Experience any illnesses, difficulties, or trauma? Y N List: _____

Take any drugs/medications? Y N List: _____

Smoke or consume alcohol? Y N List: _____

Was the delivery premature? Y N **Weeks:** _____ **Weight:** _____

Approximately how long did labor last? _____ **hours**

Was labor artificially induced? Y N

Was the child in a breech position (butt down) or otherwise mispositioned? Y N

Please circle where the child was born & if any of the following were administered during labor and birth.

Home birth	Hospital birth	Vaginal	Water birth	Caesarean
Epidural	Forceps	Vacuum	Medications	_____
Pitocin	Episiotomy	Manual traction of the neck		

Please circle all that apply to the child's status immediately after birth: APGAR Score _____

Jaundice	Respiratory problems	Broken bones:
Feeding problem	Displaced joints	Other conditions:

Was the baby breastfed? Y N **For how long?** _____.

PHYSICAL STRESS: INFANCY & CHILDHOOD

Please check all that apply to your child and give any necessary details:

- Uncoordinated/Accident prone
- Has been hospitalized
- Had a severe trauma or concussion
- Been in an automobile accident
- Has fractured a bone or dislocated a joint.
- Has/had a chronic illness.
- Has had surgery.

What physical activities does your child participate in? _____

EMOTIONAL STRESS

It is difficult to separate the emotional stress in our life from the physical response that often occurs. Please indicate if your child has ever or is currently experiencing any of the emotional stresses below: *(circle all that apply)*

Academic pressure	Loss of a loved one	Bullying	Relocation
Lifestyle change	Parents' divorce	Loss of a pet	New sibling

Does your child have difficulty interacting with schoolmates or friends? Y N

Have you or anyone else noticed that your child is nervous, twitches, shakes, or exhibits rocking behavior?

Y N

YOUR EXPECTATIONS FROM CHIROPRACTIC CARE

I would like my child to experience the following benefits from Chiropractic Care: *(Check all that apply)*

- Symptomatic relief of a problem
- Prevention of future problems
- Healthier spine and nerve system
- Optimal health on all level
- Other _____

Consent Form

PLEASE READ AND SIGN

1. I have been informed that a copy of Westwood Family Chiropractic's "Notice of Privacy Practices for Protected Health Information (HIPAA)" brochure is available for my review both in the office and on the website at www.westwoodfamilychiropractic.com.
2. I understand that most care is given in an open setting. Private rooms are available upon request.
3. I consent to receive communication from WFC via email, postal mail, text and telephone messaging in connection with my child's care. If I should withdraw my consent, I will notify the office in writing.
4. I consent to my child's name (first name, last initial) being posted on the Referral Board when I refer a new patient to WFC. If I should withdraw my consent, I will notify the office in writing.
5. I consent to my child's testimonial being used in office and electronically with my first name and last initial only. If I should withdraw my consent, I will notify the office in writing.
6. I consent to my and my child's photo or image being used in photograph or video in public media including social media, website, promotional materials. If I should withdraw my consent, I will notify the office in writing.
7. I agree that I am responsible to pay for all services my child receives in this office.

Name: (printed) _____ Date: _____

Parent or Legal Guardian's Name: (printed) _____

Signature: _____

Please note below any withdrawal of consent to any of the above statements:

Signature: _____ Date: _____



508-620-2848

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HIPAA Notice of Privacy Practices

Chiropractic Solutions
20 Speen Street, Suite 201
Framingham, MA 01701

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

This Notice of Privacy Practices describes how we may use and disclose your protected health information (PHI) to carry out treatment, payment or health care operations (TPO) and for other purposes that are permitted or required by law. It also describes your rights to access and control your protected health information. "Protected health information" is information about you, including demographic information, that may identify you and that relates to your past, present or future physical or mental health or condition and related health care services.

1. Uses and Disclosures of Protected Health Information

Uses and Disclosures of Protected Health Information

Your protected health information may be used and disclosed by your physician, our office staff and others outside of our office that are involved in your care and treatment for the purpose of providing health care services to you, to pay your health care bills, to support the operation of the physician's practice, and any other use required by law .

Treatment: We will use and disclose your protected health information to provide, coordinate, or manage your health care and any related services. This includes the coordination or management of your health care with a third party. For example, we would disclose your protected health information, as necessary, to a home health agency that provides care to you. For example, your protected health information may be provided to a physician to whom you have been referred to ensure that the physician has the necessary information to diagnose or treat you.

Payment: Your protected health information will be used, as needed, to obtain payment for your health care services. For example, obtaining approval for a hospital stay may require that your relevant protected health information be disclosed to the health plan to obtain approval for the hospital admission.

Healthcare Operations: We may use or disclose, as-needed, your protected health information in order to support the business activities of your physician's practice. These activities include, but are not limited to, quality assessment activities, employee review activities, training of medical students, licensing, and conducting or arranging for other business activities. For example, we may disclose your protected health information to medical school students that see patients at our office. In addition, we may use a sign-in sheet at the registration desk where you will be asked to sign your name and indicate your physician. We may also call you by name in the waiting room when your physician is ready to see you. We may use or disclose your protected health information, as necessary, to contact you to remind you of your appointment.

We may use or disclose your protected health information in the following situations without your authorization. These situations include: as Required By Law, Public Health issues as required by law, Communicable Diseases: Health Oversight: Abuse or Neglect: Food and Drug Administration requirements: Legal Proceedings: Law Enforcement: Coroners, Funeral Directors, and Organ Donation: Research: Criminal Activity: Military Activity and National Security: Workers' Compensation: Inmates: Required Uses and Disclosures: Under the law, we must make disclosures to you and when required by the Secretary of the Department of Health and Human Services to investigate or determine our compliance with the requirements of Section 164.500.

Other Permitted and Required Uses and Disclosures Will Be Made Only With Your Consent, Authorization or Opportunity to Object unless required by law.

You may revoke this authorization, at any time, in writing, except to the extent that your physician or the physician's practice has taken an action in reliance on the use or disclosure indicated in the authorization.

Your Rights

Following is a statement of your rights with respect to your protected health information.

You have the right to inspect and copy your protected health information. Under federal law, however, you may not inspect or copy the following records; psychotherapy notes; information compiled in reasonable anticipation of, or use in, a civil, criminal, or administrative action or proceeding, and protected health information that is subject to law that prohibits access to protected health information.

You have the right to request a restriction of your protected health information. This means you may ask us not to use or disclose any part of your protected health information for the purposes of treatment, payment or healthcare operations. You may also request that any part of your protected health information not be disclosed to family members or friends who may be involved in your care or for notification purposes as described in this Notice of Privacy Practices. Your request must state the specific restriction requested and to whom you want the restriction to apply.

Your physician is not required to agree to a restriction that you may request. If physician believes it is in your best interest to permit use and disclosure of your protected health information, your protected health information will not be restricted. You then have the right to use another Healthcare Professional.

You have the right to request to receive confidential communications from us by alternative means or at an alternative location. You have the right to obtain a paper copy of this notice from us, upon request, even if you have agreed to accept this notice alternatively i.e. electronically.

You may have the right to have your physician amend your protected health information. If we deny your request for amendment, you have the right to file a statement of disagreement with us and we may prepare a rebuttal to your statement and will provide you with a copy of any such rebuttal.

You have the right to receive an accounting of certain disclosures we have made, if any, of your protected health information.

We reserve the right to change the terms of this notice and will inform you by mail of any changes. You then have the right to object or withdraw as provided in this notice.

Complaints

You may complain to us or to the Secretary of Health and Human Services if you believe your privacy rights have been violated by us. You may file a complaint with us by notifying our privacy contact of your complaint. **We will not retaliate against you for filing a complaint.**

This notice was published and becomes effective on/or before **March 14, 2007.**

We are required by law to maintain the privacy of, and provide individuals with, this notice of our legal duties and privacy practices with respect to protected health information. If you have any objections to this form, please ask to speak with our HIPAA Compliance Officer in person or by phone at our Main Phone Number.

Chiropractic Solutions

508-620-2848

www.chiropracticsolutions.info

Our Mission is to Revolutionize our Community's Health Outcomes, Pediatric Development and Expression of Life.

Health Care Information Authorization

The following office procedures allow Chiropractic Solutions to operate in an efficient manner and allow us to support our practice members/patients with their care. By signing below you are giving us authorization to follow through with these procedures. Should you desire something not be done, place a line through anything you refuse and initial.

- We may need to contact you by telephone at home or at work regarding appointments and other matters relating to care in this office.
- We may need to leave a message with another person (e.g. spouse, co-worker) or on an answering machine/voice mail at home or at work regarding appointments and other matters relating to care in this office.
- We routinely have mailings (including email) from our office sent to you at your home or email address.
- We acknowledge and thank everyone who refers friends or family members to our office for chiropractic care. We would like to directly thank the person who referred you and use your name.
- When you refer anyone to us, we would like to directly thank you and publicly thank you on the office bulletin board.
- We would like to be able to refer others to speak with you about your experience at Chiropractic Solutions.
- We often take and post photos of our practice members/patients in the office and in our newsletters

You have the right to refuse any part of this authorization without affecting your care or the relationship with anyone at Chiropractic Solutions.

This authorization may be revoked by you at any time. Revocation may be accomplished by advising us in writing of your desire to withdraw your authorization. Please allow a reasonable processing time for the change in our system to be completed.

Your signature indicates your authorization of these activities (unless crossed out and initialed). This notice is effective as of the date below and expires seven years from the date you last received services in this office.

Patient Name Printed	Patient Name Signature	Office Representative	Date
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Personal Representative Printed	Personal Representative Signature	Office Representative	Date
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Privacy Notice Acknowledgement

We at Chiropractic Solutions are very concerned with protecting your privacy, especially in matters that concern your personal health information. In accordance with the *Health Insurance Portability and Accountability Act of 1996 (HIPAA)*, we are required to supply you with a copy of our privacy policies and procedures. We encourage you to read this document carefully, for it outlines the use and limitations of the disclosure of your health information and your rights as a practice member/patient. If you ever have any questions or concerns regarding the use or dissemination of your personal health information, we would be happy to address them.

I acknowledge that I have received a copy of Chiropractic Solution's *Notice of Privacy Practices for Protected Health Information*.

Patient Name Printed	Patient Name Signature	Office Representative	Date
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Personal Representative Printed	Personal Representative Signature	Office Representative	Date
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